



MEMORANDUM

TO: MIRA Policies & Procurement Committee

FROM: Moira Kenney, HR Specialist/Board Administrator

DATE: July 3, 2014

RE: Notice of Regular Telephonic Meeting

There will be a regular telephonic meeting of the **Policies & Procurement Committee** of the Materials Innovation and Recycling Authority's Board of Directors on Thurs. July 10, 2014 at 10:30 a.m. in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the June 12, 2014, Regular Committee Meeting (*Attachment 1*).
4. Review and Recommend for Board Approval Resolution Regarding Materials Innovation and Recycling Authority Adopting an Amendment to Section 5.3.1 of the Authority's Procurement Policies and Procedures (*Attachment 2*).
5. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
6. Informational
 1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (*Attachment 3*).
 2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (*Attachment 4*).
 3. Report on Legal Requests for Services (*Attachment 5*).
7. Such other items that may properly come before the Committee.